

LICENSING & REGULATORY COMMITTEE

Minutes of a meeting held at the Council Offices, Narborough

THURSDAY, 9 SEPTEMBER 2021

Present:-

Cllr. Chris Frost
Cllr. Shabbir Aslam
Cllr. Nick Brown

Cllr. Janet Forey
Cllr. Trevor Matthews
Cllr. Christine Merrill

Cllr. Michael O'Hare
Cllr. Bev Welsh

Officers present:-

Caroline Harbour	- Environmental Health, Housing & Community Services Group Manager
Anna Farish	- Environmental Services Manager
Matt Pickering	- Licensing Team Leader
Gail Lee	- Licensing Officer
Veronica Haywood	- Licensing Officer
Katie Saunders	- Democratic & Scrutiny Services Officer
Nicole Cramp	- Democratic & Scrutiny Services Officer

Apologies:-

Cllr. Stuart Coar, Cllr. Lee Breckon and Cllr. Roy Denney

1. DISCLOSURES OF INTERESTS FROM MEMBERS

No disclosures were received.

2. MINUTES

The minutes of the meeting held on 11 December 2018, as circulated, were approved as a correct record.

3. INTRODUCTION TO THE TEAM

The Environmental Services Manager introduced the Licensing & Regulatory Team to the Committee following recent staffing changes.

The new Licensing Team Leader introduced himself and gave a brief overview of his previous experiences working within Licensing.

4. LICENSING UPDATE

Considered – Report of the Environmental Services Manager.

DECISION

That the report of the Environmental Services Manager be accepted.

Reason:

It is appropriate for members of the Committee to be updated on work completed by the team since the 1st April 2020.

5. LICENSING WORK PLAN

Considered – The report of the Environmental Services Manager.

The Environmental Services Manager advised the Committee that a work plan has been developed to set out the work to be completed in the next 12 months. The Environmental Services Manager explained that the work set out in the plan are additional tasks that will be carried out alongside everyday tasks.

DECISION

That the work plan be noted.

Reason:

It is appropriate for the Licensing and Regulatory Committee to be informed and consulted on the work planned for 2021/22 onwards.

THE MEETING CONCLUDED AT 6.01 P.M.